

DELIVERY DRIVER/WAREHOUSE

LEWIS is a leading business products distributor offering a full range of paper, office supplies, packaging and related supplies to businesses of all sizes. We have been in business since 1982 and operate distribution centers in Illinois, Indiana, Michigan and Colorado, with headquarters in Wheeling, Illinois.

We currently have an opening for a Delivery Driver/Warehouse in our Addison Distribution Center. We are looking for an organized, self-motivated team player. Main responsibilities of a Delivery Driver/Back-up Warehouse employee will include:

- Driving and accurate delivery of product to customers;
- Loading truck;
- Assisting in checking orders prior to loading truck, as needed;
- Assisting in warehouse, as needed.

REQUIREMENTS FOR DELIVERY DRIVERS/BACK-UP WAREHOUSE:

- Class "C" drivers license with acceptable MVR; must be insurable;
- Must pass DOT physical and drug screen;
- Ability to lift 75 pounds;
- Ability to learn route and make deliveries in a timely manner;
- Should have knowledge of area;
- Professional appearance; ability to be respectful and courteous to customers at all times;
- Ability to complete appropriate paperwork relating to orders and deliveries;
- Positive, "can do" attitude;
- High school diploma or equivalent.

LEWIS offers a competitive salary and excellent benefits for our Delivery Drivers/Back-up Warehouse employees. If you meet the requirements above and would enjoy working for an employee-friendly organization along with other team players, please send your resume via email to rerwin@lewispaper.com, via fax to 630/932-8012, or apply in person 10 a.m. to 3 p.m. Monday through Friday at 2300 Windsor Court, Unit A, Addison, IL 60101.